

# Southview Animal Hospital

## Employment Application

*Even with a resume, all items are required.*

*Equal Opportunity Employer*

### Applicant Information

Last Name	First	M.I.	Date
Street Address	City	State	ZIP
Phone	E-mail Address		
Date Available	Social Security No.	Employment Desired	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
Desired Pay	Position Applied for	Receptionist   Vet Tech (Certified – Yes/No)   Veterinary Assistant   Kennel Attendant	
Hospital hours are 7 am - 8 pm Mon-Fri and 8 am - 5 pm Sat-Sun. Are there any days/times you are NOT able to work? If so, please specify below:			
Are you a citizen of the United States?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, are you authorized to work in the U.S.?	<input type="checkbox"/> YES <input type="checkbox"/> NO
How did you hear about Southview Animal Hospital?			
Have you worked in a vet clinic before?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, explain	
Have you ever been discharged from a job?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, explain	
Have you ever been convicted of a felony?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, explain	

### Education

High School / Location					
Did you graduate?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Year	GPA	Special notes:	
College / Location					
Did you graduate?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Year	GPA	Major/Special notes:	
Other / Location					
Did you graduate?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Year	GPA	Major/Special notes:	

### References

*Please list three professional references. (Do not use friends or family members.)*

1.	Full Name	Relationship	
	Company	Phone	
2.	Full Name	Relationship	
	Company	Phone	
3.	Full Name	Relationship	
	Company	Phone	

### Previous Employment

*Please list your four most recent employers, starting with the most current.*

1.	Company	Phone	
	Address	Supervisor	
	Position/Title	Starting Pay	\$                      Ending Pay                      \$
Responsibilities			
	From	To	Reason for leaving
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO			

Previous Employment, continued

2. Company				Phone			
Address				Supervisor			
Position/Title				Starting Pay	\$	Ending Pay	\$
Responsibilities							
From		To		Reason for leaving			
May we contact this employer for a reference?				<input type="checkbox"/> YES	<input type="checkbox"/> NO		
3. Company				Phone			
Address				Supervisor			
Position/Title				Starting Pay	\$	Ending Pay	\$
Responsibilities							
From		To		Reason for leaving			
May we contact this employer for a reference?				<input type="checkbox"/> YES	<input type="checkbox"/> NO		
4. Company				Phone			
Address				Supervisor			
Position/Title				Starting Pay	\$	Ending Pay	\$
Responsibilities							
From		To		Reason for leaving			
May we contact this employer for a reference?				<input type="checkbox"/> YES	<input type="checkbox"/> NO		

**Military Service**     Not applicable

Branch		Rank		From		To	
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**General Questions**

Why do you want to work for Southview Animal Hospital?

In your most recent position, please describe a specific situation where you have provided excellent customer service. Why was this effective?

All team members must be able to safely lift a 40# dog onto an exam table, safely lift and carry 40# bags of food, work around animal hair, work with cats and cat litter, work standing or walking for several hours, stoop and bend, work under fluorescent lights and work at a computer.

Can you perform these functions of the job  with or  without accommodations? If with, what accommodations are needed?

Please list any memberships in professional organizations or other activities with which you have been involved relating to veterinary medicine. Also, please list any awards, leadership positions, special training or skills that would be beneficial to your work success in the veterinary field:

**Disclaimer and Signature**

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed by Southview Animal Hospital, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that my result from utilization of such information.

I understand that if I am hired by Southview Animal Hospital, my employment will be "at will" and, just as I will be free to resign at any time, Southview Animal Hospital reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no employee of Southview Animal Hospital or representative of SAH has any authority to enter into a contract of employment, express or implied, that changes or modifies in any way such employment at-will.

Signature		Date	
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Southview Animal Hospital - 32 Mendota Rd. W. - Inver Grove Heights, MN 55077 - (651) 455-2258

Attention: Sherry Foster - sfoster@SouthviewAnimalHospital.com